

Graduation Registration 2019

Student Details

Student Name	
Student Number	
Date of Birth	
Home Address	

Eligibility to Graduate

Before submitting this form, check your course progress to ensure you are eligible, or are on track to become eligible prior to the date of the graduation ceremony. If you are unsure about your eligibility, seek advice from the Dean of Studies / Director of Operations.

To be eligible, you must have:

1. Completed the minimum number of credit points;
2. Completed all core compulsory units for your course;
3. No outstanding fees or fines owing to the College.

Students who fail to achieve eligibility and/or do not register will not be permitted to graduate.

Please check your details, above, as these will appear on your graduation documentation. If any details are incorrect, notify the Administrative Assistant.

Selections

Select the course(s) from which you wish to graduate:

- Bachelor of Arts
- Diploma of Liberal Arts-Foundations of the Western Tradition
- Diploma of Classical Languages

Will you be attending the graduation ceremony in December 2019 (Date to be confirmed)

- Yes
- No

Notification of Outcome

You will receive an e-mail to your student e-mail account with the outcome of your registration to graduate. Permission to graduate may be granted prior to the release of academic results on the provision that the outstanding grades, once approved by the Board of Examiners, satisfy the eligibility criteria.

Graduation Merchandise

All merchandise for the graduation ceremony must be purchased (see payment method, below). No items will be available for hire. You will be required to attend a fitting session for your graduation attire. You will be advised of the timing of the fitting sessions.

Payment Method

- Cash/Cheque/EFTPOS/Other – please specify _____
- Credit Card: Visa/Mastercard

Card number: ____/____/____/____ Expiry date: __/__

Card Holder Name: _____

- Direct Debit
BSB: 062-784
Account: 2790 5201
Account Name: Champion Institute Ltd
Reference: Your name

Student's Signature

Date

PLEASE RETURN THE COMPLETED FORM BY FRIDAY 9 AUGUST 2019
Failure to register for graduation in time will mean that you cannot participate in the graduation ceremony.

You may return the form in one of the following ways:
In person to Reception (Mon to Friday, 9am to 4pm);
Emailing it to: info@champion.edu.au
Posting it to: Student Administration Office,
Champion College Australia, PO Box 3052, Toongabbie East NSW 2146

Last updated: January 2019