

SETTINGS WHEN ADDING A CAMPION STUDENT EMAIL TO A DEVICE

Note: the below details may not work with the Microsoft Outlook program or the Apple Mail program.

To add your student email account to your device, enter the following details:

Account Type: Exchange Active Sync (*also called 'Exchange'*)

Email: (*full student email address*)

Password: (*student password*)

Hit "Enter" and your student email account should automatically be added to your device.

If your student email account isn't automatically added, you should be prompted to manually add further settings. If so, enter the below details.

Server: *webmail.campion.edu.au*

Domain: *student1*

Username: (*student username, without the domain of "student1\" before it*)

Password: (*student password*)

Security type: *SSL (strict check)*

Hit "Enter" and your student email account should be added to your device.

NOTE: If you are not prompted for the domain and only prompted for the username, you should enter the domain ("student1\") followed by your student username.

For example, the student John Smith would enter the following details:

Account Type: *Exchange*

Email: *j.smith@student.campion.edu.au*

Server: *webmail.campion.edu.au*

Domain: *student1*

Username: *j.smith*

Password: *******

Security type: *SSL*

OR if the domain isn't requested, then John Smith would enter these details instead:

Account Type: *Exchange*

Email: *j.smith@student.campion.edu.au*

Server: *webmail.campion.edu.au*

Username: *student1\j.smith*

Password: *******

Security type: *SSL*