

# Work Scheme Application Form 2023



## Personal Details

Surname:						
Given Name/s:						
Address:						
Email:						
Date of Birth:			Phone Number:			
Study Load:	<input type="checkbox"/>	Full-Time student	<input type="checkbox"/>	Part-Time student	<input type="checkbox"/>	Miscellaneous
Accommodation:	<input type="checkbox"/>	Residential student	<input type="checkbox"/>	Non-Residential student		

## Information About Work Scheme

All students from Campion College may apply for Work Scheme. This scheme is designed to assist Campion College students to meet their financial responsibilities.

Various roles for Work Scheme participants are available each year, to assist with the operation of the College. However, places are limited and there is no guarantee that applicants will be successful.

Relevant work experience will be highly regarded. Where applicants have previously worked at the College, an assessment of their performance will also be taken into account. Positions are also allocated with reference to an assessment of the degree of proven financial hardship. Students with sufficient income to cover living costs should not apply for the Scheme (Note that Centrelink benefits are paid across the full year, whereas the College only operates for approximately 34 weeks per year).

Students who participate in Work Scheme become casual or fixed-term employees of Campion College. Participants receive the award wage for one of the following types of employment, which is at the discretion of the College:

- Casual contract remuneration; or
- Fixed-term contract remuneration.

Work scheme positions are for between 2 and 4 hours per week during semester. Payment is via a nominated bank account on a fortnightly basis.

Applications are assessed by the Scholarships and Bursaries Committee and applicants are notified of the outcomes within five days of the application deadline.

**Applications must be submitted to Reception by Friday 3 March 2023, 4pm**

All documentation provided to the College for your Application will remain confidential.

## Application for Work Scheme

### What are your work preferences?

(You should number one or more boxes according to your work preferences)

<input type="checkbox"/>	Kitchen Assistant (e.g. food service, cleaning, Formal Hall waiting) <b>4 positions available</b>	<input type="checkbox"/>	Library assistant <b>1 position available</b>
<input type="checkbox"/>	Formal Hall/ Marquee Preparation <b>1 position available</b>		

## Work Experience

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<b>Financial Information</b>				
<p>Positions on this Scheme are limited and will be allocated with reference to an assessment of the degree of proven financial hardship. Students with sufficient income to cover living costs should not apply for the Scheme. You must complete the financial details below, and <b>provide supporting documentation proving financial hardship</b>, or the request will be declined. You may include a covering letter advising of specific circumstances if you wish.</p> <p>Supporting documentation may include one or more of the following: individual or family tax return details; Centrelink assessment of family entitlement to other benefits, such as Family Tax Benefit; or any other impartial financial assessment.</p>				
According to Centrelink, you are classified as:			<input type="checkbox"/> Dependent	<input type="checkbox"/> Independent
<b>What is your anticipated income for the academic year in which you are applying?</b>				
<input type="checkbox"/>	Parental Support			\$
<input type="checkbox"/>	Work outside Campion			\$
<input type="checkbox"/>	Campion Scholarship / Bursary			\$
<input type="checkbox"/>	Total Centrelink Payment, including			\$
<input type="checkbox"/>	Work outside Campion			\$
<input type="checkbox"/>	Other:			\$
<b>Total anticipated income for the academic year in which you are applying:</b>				\$
<b>Checklist</b>				
<p>Your Application for Work Scheme should have the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Work Scheme Application Form;</li> <li><input type="checkbox"/> Financial Information and other supporting documentation; and</li> <li><input type="checkbox"/> Cover Letter (Optional).</li> </ul>				
<b>Declaration</b>				
<p><i>I declare that the information on this form is, to the best of my knowledge, correct and complete in every detail. I have read, understood and agree to the College's refund policy, and the Rules and Regulations outlined in the Student Handbook. I understand that the details provided are protected by the Privacy and Personal Information Act 1998 (NSW).</i></p>				
<b>Signature</b>		<b>Student Name</b>		<b>Date</b>
<b>How To Lodge Your Application</b>				
<b>In Person:</b>			<b>By mail:</b>	
Reception Office (Monday to Friday, 9am to 5pm- lodge applications by 4pm) Campion College Australia 8-14 Austin Woodbury Place Old Toongabbie NSW 2146			Director of Operations Campion College Australia PO Box 3052 Toongabbie East NSW 2146	

For further information about work scheme, please contact the Director of Operations	
By Email:	By Phone:
<a href="mailto:j.sweeting@campion.edu.au">j.sweeting@campion.edu.au</a>	+61 2 9896 9325
Application Deadline	
Friday 3 March 2023, 4pm	

Office Use Only			
Scholarships & Bursaries Committee	Application for Work Scheme Outcome: <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
	Amount awarded (per semester):		
	Reasons (Optional):		
Scholarships & Bursaries Committee Chair	Signature:		Date Signed:
Student Administration	Outcome posted:	Outcome emailed:	Signature: