# Application to Audit Units

| Personal Details | | | |
|---|---|---|---|
| **Surname** | | **Given Name/s** | |
| **Student Number** | | **Enrolment** | ☐ current student<br>☐ External visitor |

**College Policy on Auditing**

Applicants who wish to audit classes or units of study must refer to, and comply with, the *CCA Auditing and Observing of Classes Policy* with reference to the current *Student Handbook*, Rules and Regulations

**Audit duration**

| Apply to Audit a unit of study | ☐ **Before** Census Date ☐ **After** Census Date |
|---|---|

| Semester & Year | Unit Code | Unit Name | Unit Lecturer Approval | Dean of Studies Approval |
|---|---|---|---|---|
| | | | | |
| | | | | |

| **Withdrawing from auditing a unit** *(please specify)* | ☐ **Before** Census Date ☐ **After** Census Date |
|---|---|

| Semester & Year | Unit Code | Unit Name | Unit Lecturer Approval | Dean of Studies Approval |
|---|---|---|---|---|
| | | | | |
| | | | | |

**Fees**

| **Nominal tuition fee for auditing a unit:** | ☐ Not applicable | ☐ Amount | |
|---|---|---|---|

**Additional Comments**

**Declaration & Signature**

*(In signing this form I understand that the details provided are protected by the Privacy and Personal Information Act 1998 (NSW) and will be used only for the purposes requested by this form)*

| Student Signature | | Student Name | | Date | |
|---|---|---|---|---|---|

**Office Use Only**

| Dean's Office *(or Associate Dean)* | Approval outcome: ☐ Approved ☐ Denied |
|---|---|
| | Reason for acceptance or rejection: |
| **Student Administration** | ☐ Entered to Paradigm by: / Signature & Date: |